

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

HCO ADMINISTRATIVE LETTER Of 15th July 1970

Limited Issue
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HCO IS
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CONFIDENTIAL

TELEX CODES

The following are abbreviations or codes to be used on telex comm, whenever possible. This is to ensure security on telex lines.

Worldwide Guardians Office

GDN - Guardian
GWW - The Guardian WW
DGFWW - Deputy Guardian Finance WW
DGLWW - Deputy Guardian Legal WW
DGB4WW - Deputy Guardian Bureau 4 WW
DGPROWW - Deputy Guardian PRO WW
DGPKWW - Deputy Guardian Policy Knowledge WW
DGPWW - Deputy Guardian Personnel WW
DGTWW - Deputy Guardian Tech WW
PRAWW - Public Relations Actions WW
PEPWW - Public Relations Planning WW
LACTWW - Legal Actions WW
TRWW - Treasurer WW

These are used in telexes to and from WW. For other Orgs just put the appropriate org designation instead of WW (eg., DGFUS - Deputy Guardian Finance US etc.).

World Wide Organization

HESWW - HCO Exec Sec WW
OESWW - Org Exec Sec WW
PESWW - Public Exec Sec WW
HASWW - HCO Area Sec WW
I EOWW - International Ethics Officer WW
OICWW - Organizational Information Centre WW
FOWW - Franchise Officer WW
LRHCWW - LRH Comm WW
TLXOFWW - Telex Op WW

As in the above, substitute the orgs designation instead of WW for other Orgs use. (eg. HESUS, LRHCUS, OICAF etc.).

Sea Organization

SO - Sea Org
MISS - Mission
USSS - US Stationship
UKSS - UK Stationship
DKSS - DK Stationship
(?) - Flag (it is important not to use the word Flag on telex lines)

- 6 - CS Guardian
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9

The CS's titles are to be used instead of names.

Also as much as possible avoid the use of full names of people, places etc. But don't cut out names without OK of the originator, as it may cut down understanding at the other end. That's it!

for Sue James Dir Comm 777
 for Gunbritt Bird
 HCO Area Sec 777
 for Anne Tampion
 HCO Exec Sec 777

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