

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 16 FEBRUARY 1971  
Issue III

Re:mineo

INSTITUTIONAL AND SHOCK CASES, PETITIONS FROM  
LEGAL (HOW TO POST A BOND)

(Cancels HCO POLICY LETTER of 13th Jan 1971  
which contains a typing error)

Posting a bond in the legal sense does not require that the preclear should actually pay any money over. He merely signs a document binding himself to do so if he breaks his auditing contract.

A bond is a legally worded document in the following form:

BOND

By this Bond, I, A.B. of (address) (hereinafter called the preclear) am held and firmly bound to the (name of Org) of (address) (hereinafter called "The Church") for the payment to the Church of the sum of £100 as agreed and liquidated damages and not as a penalty. Sealed with our respective signatures the ..... day of ..... 19

Whereas the Church has agreed to administer to the preclear certain services known as Dianetic/Scientology auditing upon the express agreement that the preclear should enter into a Bond for the payment to the Church of the sum of £100 as liquidated damages and not as a penalty as hereinafter provided.

Now the condition of the above written Bond is such that if the preclear honours and abides by all conditions and clauses of all contracts between the Church and the preclear duly signed by the preclear then the above written Bond shall be void but otherwise the same shall remain in full force and effect.

SIGNED SEALED and DELIVERED  
by the above named A.B.  
in the presence of:



Signed.....

(The signature, address and occupation  
of the Witness is needed on the Bond)

This document, of which there should be a single copy which is retained by the Org and carefully filed, must be signed over ordinary postage stamps to the value of two shillings and six pence (12½ pence in decimal currency). (In countries outside the U.K. there may be a similar Stamp Duty, which you can find out by phoning a lawyer.)

The advantage of this document is that the preclear is bound to honour his contract without any time limiter. No money changes hands unless he breaks it.

Another method is to have the preclear actually pay over £100 (or equivalent) which is paid into a special account and is refundable to him six months after the completion of his auditing cycle. This is in accordance with the ICC Policy Letter 14 Dec 1970 title as above. The money could be given to the Org's lawyer to hold on trust. This binds the preclear for 6 months minimum and involves an extra admin cycle, i.e. refunding the money.

C.B.R. Parselle  
D/Guardian Legal WW

for

Jane Kember  
The Guardian WW

for

Mary Sue Hubbard  
Controller

for

L. RON HUBBARD  
FOUNDER

LRH:MSH:JK:CBBP:pb:mes  
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