

INT SEC US

DG INFO US

DG US

G WW

G WW COMM

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BR II DIR WW

24 May 74

Dear Ruthanno,

Attached is a write up on how to do a full scale investigation of a Scene - It is not used for just an ordinary investigation of a person but is taylored to when you want to find out what actually happened in a large scene. Eg - where you have loan deals, off policy actions concerning them, etc., going on and you want to find out what exactly what has happened, what incidents occurred and who was involved, and how the Church is involved in dangerous activities. An example is this type of investigation was used in DK where we first received reports of strange loan deals going on and some off policy finance actions which endangered the Church. We knew of 2 or 3 incidents of such but not the details. This format was used and in addition the person being interviewed was asked if he had been involved or knew of any similar type actions - giving leading questions and examples.

By the time we finished, we had a clear picture of a very complicated scene - but it took 10 days full investigation by 4 people to get it.

We ended up knowing exactly what happened in each incident, how each person got involved, what happened and could ascertain the amount of danger to the Church caused by each situation so they could be handled.

In addition, if any written letters, agreements, or documents are mentioned it is important to get them. Never buy any "the Church was in no way involved" from anyone, but really search and prod around for any involvement of the Church, verbal or otherwise in such a major situation.

This format can be taylored to any major investigation. So please have this put through and in your hat. Relay this to the other AG Info's and Br II Dir's in your area.

Love,

*Jill*

Helen

1. Initial report comes in.
2. Make a list of all persons you know to be involved from the report.
3. Interview the person who appears to be most involved, first getting in time track sequence; time, place of each and every incident he was involved in or know about concerning the deal. Get every scrap of data - who was present at incidents, who the person has discussed it with, whose idea was it, who suggested the idea to the person, etc., etc. As you go pick up any outpoints and find out if there have been any similar deals going on.
4. Then you take any other persons this person gives you who are not on the list and add them to the list.
5. Take the next person on the list and interview them and get all data per 3. above. Pick up any outpoints the person gives. The major outpoint will be omitted data, so don't dub in anything. Question and cross question. Take the data you got from the first interview without necessarily giving source and ask questions about the data you already have. You can ask leading questions. You will find that person 1 has given you data about person 2 that person 2 has not given and person 2 gives you data that person 1 has not. You just gather more and more data, pick up outpoints etc., etc.
6. Take the next person on the list and get what data they have per 5. above and using the data you already have.
7. Repeat the procedure until you have interviewed all names mentioned (except non Scientologists).
8. Then you go through all the data you have and put it into time track form. Go over it for any outpoints, contrary facts, omitted data, etc.
9. Then you go back to person 1 and get any outpoints you have cleared up. If someone else has told you data about person 1 that person 1 has not told you, question him about the data.
10. Continue down the list until you have the full story from each person. The thing you have to beware of here is dub in, or reasonableness about the scene. You are investigating to find out all the data. Go about the investigation with the idea that someone is dirty dealing and that any of the persons may be lying purposely. There may be a plot to involve the Church in illegal activities etc., the deal may be a set-up.

You have to be totally unreasonable about the whole scene and really want to find out all data. The interviews done must be done with ARC, non accusative questions so that you give the person enough rope to hang himself. The person then will "let slip" data unintentionally. You will either have to tape record conversations or take full notes, so you do not loose the slightest bit of data.

Just keep interviewing, questioning, and cross questioning until you have all the data about all incidents and there is nothing you do not understand. Eg - you get a statement, "A said that B then called him to tell him he checked the deal and it was ok". - Well do you have all the data that went on prior, how each person became involved, who B phoned to find out whether the deal was ok, how B got hold of the phone number etc., of whoever he called to find out if it was ok, why did any of them think it was possibly not ok, where were A and B when the call took place, when did it take place, who else was present, what exactly happened in this checking out that B did - what was the deal as told to B, what was the deal as told to A.

When you then have all this sorted out, a proper time track can be done. You should then have each persons involvement in the deal exactly as it was - because you will have the data from each person on the list and have cross checked it back with the person concerned. If you have conflicting data left, get the persons concerned in and sort it out. If someone is obviously w/holding, then you can get tougher. If necessary use a meter. Do a meter check after each interview noting TA and needle character. If the TA is low, or a dirty needle, stuck or R/Sing you have an idea of where the person is at. You will come up with 1 person introducing or majorly pushing the scene who is the 'Who'.

Okay now you have the data. Now do a full investigation of each person involved (by interview with the person).

1. Full preScientology history - from birth, schools attended, jobs held, any changes of jobs or areas - why, etc. Full data with dates, locations, any marriages, children, etc., etc.

2. Full Scientology history including how and through whom the person came into Scientology. All data on training, processing, staff - with dates and locations.
3. Then you do a very thorough PTS check -(5 - 30) attached(2) and any additional questions you may need. - See attached staff questionnaire.
4. Find out the person's connections, comm lines, and friends.
5. If whatever you are investigating has anything to do with money, find out exactly what the persons financial situation is - how much they earn, what they spend it on, any debts or loans to pay off, etc. Get attestations on these points from the persons.
6. Do a metered interview with questions such as 1 - 5.
  1. Are you here for any different purpose than you say?
  2. Have you been sent here by another person or group?
  3. Are you here to gain information for another person or group?Check suppress on each question. If suppress reads, clean it up and re-check question and then suppress.
  4. Are you doing anything to avoid the meter reading?
  5. Have I missed anything?
7. Get C/S attestation as to whether each person per folder inspection, TA action, and success stories, makes case gain and whether the person is PTS or has a low TA.
8. Go through PC files for data and R/Ss noting any PTS, out ethics situations, etc.
9. Go through the ethics folder of the person concerned.

Okay, so now having the data you should be able to start your handling to take care of the immediate danger (If you come up with what the actual dangerous scene is prior, you can start a handling to handle the immediate danger, or get the persons to knock off the "deal" before you have all the data.)

The handling is:

1. Remove immediate danger.
2. Ethics handling of persons concerned according to their participation

and knowledge of the scene. Org terminals involved or condoning a scene which endangers the Church can be commoved. If you have difficulty because of "upstats" you will probably find the person has either false stats or his area is full of overt products. Per the data you already have, you will find each person has something wrong with them - no case gain, PTS A-J, psych case, criminal, etc., and if not that then DB, or plant.

3. Then you take actions to ensure the situation can never again occur, by hatting etc.

Ensure that the data is properly cross filed so that the data is all available.

Ensure that a full report is sent up to WW - This can be done before handlings are implemented. It should be in the form of a time track with relevant portions marked in red. There should be a separate sheet with the personal type data on each person, and a cover dispatch explaining what the situation was, the why, and the handlings in full.

Note: This is obviously not the investigation form you would use in all cases as investigations. It is how you do an investigation into a major scene and is actually taylored to how you do an investigation on a financial/loans etc., deal. It is how DG F WW and BR II DIR B 1 WW did a successful investigation into such a scene. It can actually be taylored to almost any situation and of course additional investigation can be added.

Any handlings must handle the hell out of it, is.

1. handle immediate danger.
2. handle persons concerned.
3. handle the situation so it can't re-occur.

Any expulsions should usually be for 'acts unbecoming a member of the Church of Scientology'.

STAFF QUESTIONNAIRENOT METERED

1. Name:
2. Life History:
3. How did you come into Scientology - who introduced you - when.
4. History in Scientology.
5. Do you have any psychiatric - institutional history.
6. Have you ever had any form of psychotherapy, psychoanalysis, hypnotism or any other mental or spiritual therapy.
7. Do you have a criminal record.
8. Do you have any crimes or misdemeanors for which you could be arrested or get into trouble.
9. Do you have any physical disabilities or illnesses.
10. Do you have any record of insanity.
11. Are you connected to anyone who is antagonistic to Scientology or spiritual healing.
12. How exactly does each of your family feel about your being in Scientology, or on staff.
- 12b. Do you have any pressure put on you by any family member caused by any aspect of your being in Scientology.
- 12c. Is there any PTP caused by your being on staff.
13. Have you ever had any entheta or stops on your being in Scn.
14. Are you connected to anyone who disagrees with what you are doing.
15. Have you ever threatened to sue or embarrass or attack Scientology.
16. Have you publicly attacked or been a party to an attack on Scientology.
17. Have any of your family members threatened to sue or attack or embarrass Scientology.
18. Have any of your family members publicly attacked or been a party to an attack on Scientology.
19. Have you considered that any bad condition you had was caused by an org, auditor, or auditing. (responsible for condition.)
20. Are you being audited on your own determinism.

- 21. Are you being processed to find out if Scientology works.
- 22. Do you feel you should be given special attention because of the influence you may have.
- 23. What do you hope to achieve through auditing.
- 24. Do you believe people can get better.
- 25. Have you ever attempted to sit in judgement on Scientology or investigate Scientology.
- 26. Details of 2D history over the last year with names and dates.
- 27. Have you any homosexual or lesbian history - when, if in PT, with whom.
- 28. Drug history.
- 29. What case gain have you made in Scientology exactly - specifics of abilities gained, disabilities lost.
- 30. Meter check noting needle, and TA position.
- 31. On meter ask " Are you here for any different purpose than you say".  
Check suppress.